



**THE NORTHWEST
SEAPORT ALLIANCE**
Gateway to Solutions
nwseaportalliance.com

Sr. Manager, Planning - Recruitment # 392

Job Summary

The Northwest Seaport Alliance (NWSA) is currently seeking a highly qualified, driven and results oriented Sr. Manager of Planning to join the Environmental & Planning Services team responsible for managing projects and initiatives consistent with the Port's/Alliance's environmental policies, strategic plan and business objectives. The Sr. Manager, Planning ensures the Port's/Alliance's developments, assets management, operation, plans, initiatives and routine activities are in compliance with environmental laws and regulations while assisting with the development of additional environmental policies and programs that maintain compliance. This position is responsible for planning, directing and supervising a team responsible for providing a broad range of planning services to the Port and alliance managers and staff, including: land use planning; transportation/infrastructure planning; port facility planning; grant acquisitions and management; and project management oversight. The Sr. Manager, Planning provides project leadership in high visibility planning initiatives and supports strategic planning initiatives and influences regional transportation and land-use planning activities that impact Port/Alliance interests.

Primary Functions

- Plans, organizes and directs Port Planning services, including: developing and implementing policies and procedures; overseeing projects and initiatives of direct reports; and assisting the Director with the development and management of the Planning budget.
- Manages unit staff to achieve planned objectives through collaboration and teamwork; develops capability and capacity through support, coaching and feedback; arranges for appropriate staff training and development.
- Manages all aspects of complex planning projects and initiatives, including securing and managing the work of consultants.
- Develops and maintains strong collaborative relationships with neighboring communities, governmental entities, Operations, Commercial and internal/external Government Affairs department staff and port/alliance customers. Coordinates with other agencies on significant initiatives. Prepares and presents written and oral briefings to Commission, agency heads, elected officials, and community or public forums. Leads and supports negotiations with external stakeholders on behalf of the Port of Tacoma and the Northwest Seaport Alliance.
- Stays current with relevant trends in cargo handling technology, land use requirements and inland transportation and infrastructure needs required to maintain the alliance advantage, and advises Port staff/management on issues related to those trends.
- Ability to analyze, interpret, catalogue and translate complex data. Ability to leverage existing software (i.e. GIS) capabilities to graphically depict complex analysis and information.
- Evaluate port/alliance infrastructure grant funding opportunities and partners with other departments to seek funding.



Posting Period

February 16, 2017 –
Open Until Filled

Compensation

Starting salary range is
\$7,667/mo - \$9,967/mo, DOQ
Represents min to mid of range

Benefits

The alliance offers a superior benefits package, including coverage for medical, dental, holiday and other paid time off, retirement, life and disability insurance, and other perks.

Location

South Harbor (Tacoma)

FLSA Status

Non-Represented (Exempt)

Department

Environmental & Planning Services



hr@nwseaportalliance.com

Required Education & Experience

Minimum education required is a Bachelor's Degree in Urban Planning, Landscape Architecture, Geography or related discipline.

This position requires a minimum of seven (7) to nine (9) years of professional planning or related experience. Must have responsible experience managing a unit, department or team. Land Use Planning experience is preferred. AICP certification or the ability to pursue and successfully obtain AICP credentials within two (2) years is highly desirable.

Ideal Candidate

The desired candidate will bring an advance technical understanding of maritime/land use coupled with a good understanding of federal, state and local regulatory requirements related to land use, development, and maritime operations, including waterway maintenance. Knowledge of federal, state, regional and local grant processes and ability to address typical grant issues is required. The alliance is interested in candidates who have proven, effective communication skills, both written and verbal including application of these skills in communicating with elected officials, government agency staff, business customers and in public forums; must possess excellent interpersonal skills and be capable of establishing positive relations based on trust, accessibility and accountability that lead to collegial working relationships with public entities, public and private organizations state and local government municipalities, community organizations, Port staff and Port customers. Successful candidates will be proficient computer skills including the use of Microsoft Office Suite applications, Computer Aided Design and Geographic Information Systems, SQL database software and knowledge of digital data management and maintenance practices. The ability to effectively manage staff, learn and apply new skills in growing their management abilities; coordinate, manage, and lead multi-disciplinary teams to evaluate concepts and alternatives; and the ability to function smoothly in a collaborative, team oriented environment are key characteristics for success in this role.

The alliance seeks a planning professional who has the ability to work in real-time with Operations and Commercial teams to facilitate cargo movement and analyze key infrastructure improvements, both inside and outside the terminal facility, necessary to maximize throughput. The successful candidate will be able to think conceptually, organize and interpret macro data, observe and evaluate trends, develop logical conclusions and prepare comprehensive reports. It is critical that the candidate have the ability to utilize a systematic and integrated approach to thinking, present ideas and information in visual formats and establish comprehensive land use and investment plans and lead a phased approach in execution. The ability to see big picture and lead diverse groups to successful implementation, to translate complex technical information to all levels of internal and external stakeholders while managing multiple complex projects and meeting project objectives and deadlines is required. In addition, the alliance seeks candidates who can balance competing interests and facilitate solutions with the ability to move projects forward with little or no supervision.

This individual must demonstrate a caring customer service attitude, a strong commitment to operational excellence and be able to display behaviors and a commitment to the organization's core values. We value an individual who also brings an impeccable work ethic, is honest and models a high level of integrity. The alliance wants candidates who display enthusiasm, energy and a drive to succeed. Under the direction of the Chief Executive Officer the organization's culture is built on the following values: Integrity, Customer Service, Competitive Spirit, Courage, Sustainability and Collaboration. The alliance seeks candidates who can align and model these values both internally and externally and understand what it means to carry out these values in their everyday work.

Benefits

As an employer of choice, The Northwest Seaport Alliance is proud to offer an excellent benefits package. This includes medical, prescription, vision and dental with no out of pocket employee premiums and full coverage for employee, spouse and all eligible dependents. In addition, the alliance also offers vacation, twelve paid holidays, sick leave, bereavement leave, participation in the Washington State Public Employees' Retirement System (PERS) and an employer-funded Voluntary Employee Beneficiary Association (VEBA) account for out-of-pocket health related expenses for employees and their eligible dependents. Our excellent benefits package is valued between 45%-55% of base salary. Other excellent benefits are also available.

Employment Eligibility

In accordance with the Immigration Control and Reform Act of 1986, all persons offered employment must provide acceptable proof of identity and authorization to work in the United States. Proof will be required prior to employment. The successful candidate must possess (or obtain within 30 days of employment) a valid driver's license. Candidate must be able to successfully complete a post-offer substance abuse test (includes both drug and alcohol) and background investigation. Candidate must also be able to obtain/maintain a Transportation Worker Identification Credential (TWIC), which is a program managed by the Department of Homeland Security (DHS). Information on this program can be viewed at <https://www.tsa.gov/twic>.

Application Process

All applicants must complete an application online at <https://careers.nwseaportalliance.com>. All applications must be submitted on or prior to the closing date. Only applications meeting the qualifications based on the information provided may be considered for an interview. Inquiries should be sent to hr@nwseaportalliance.com.

(The conditions of employment for this position are "At-Will" which means that either the alliance or an employee can terminate the employment relationship at any time and for any reason not prohibited by statute. No supervisor, manager or director of the alliance, other than Chief Executive Officer, has the authority to alter these employment conditions.)

About The Northwest Seaport Alliance

The ports of Tacoma and Seattle joined forces to unify management of their marine cargo facilities and business to strengthen the Puget Sound gateway and attract more marine cargo and jobs for the region. The Northwest Seaport Alliance is the third-largest container gateway in North America. It is the first alliance of its kind in North America. Located in the Pacific Northwest in Washington State, the alliance offers shorter U.S.-to-Asia transits, as well as a deep connection to Alaska. The alliance is a major center for containers, bulk, breakbulk, project/heavy-lift cargo, automobiles and trucks. It is connected to the second-largest concentration of distribution centers on the West Coast.

THE NORTHWEST SEAPORT ALLIANCE IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO PROMOTING AND ENCOURAGING DIVERSITY IN THE WORKPLACE.